
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

ASTURIA COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the **Asturia Community Development District** was held on **Tuesday, June 22, 2021 at 6:00 p.m.** at the Asturia Clubhouse, located at 14575 Promenade Parkway, Odessa, FL 33556.

Present and constituting a quorum:

Jon Tietz	Board Supervisor, Chair
Lane Gardner	Board Supervisor, Vice Chair (via conference call)
Richard Jensen	Board Supervisor, Secretary
Jacques Darius	Board Supervisor, Asst. Secretary

Also present were:

Matthew Huber	District Manager; Rizzetta & Co., Inc.
Sarah Warren	District Counsel; Hopping Green & Sams (via conference call)
Jason Liggett	Field Service Manager; Rizzetta (via conference call)
Justin Lawrence	Clubhouse Manager
Tyson Brown	LMP

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Matthew Huber opened the regular Board of Supervisors' meeting at 6:00 p.m. Mr. Huber noted that there were audience members in attendance.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

The Board heard audience comments regarding the following: the billing of irrigation repairs, a resident request for squat rack in the gym and further clarification on Clubhouse Staffing options.

THIRD ORDER OF BUSINESS

Staff Reports

A. Clubhouse Manager Report

The Board received the Clubhouse Manager report from Mr. Justin Lawrence.

Mr. Lawrence let the Board know that Ryan Homes requested card access to the clubhouse.

There was a brief discussion regarding business rentals and insurance policies relating to amenity facility rentals. The Board agreed to have further discussion regarding this topic at the July meeting.

34 **B. Field Service Report**

35 The Board received the Field Service Report from Mr. Jason Liggett.

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37 The Board had a brief conversation regarding LMP not completing weekly work, not
38 providing their weekly report as requested and the overall lack of communication
39 between the Field Service Manager and LMP.
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41 **C. District Engineer**

42 District Engineer was not present.

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44 **D. District Counsel**

45 The Board received an update from Ms. Warren.

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47 **E. District Manager**

48 The Board received an update from Mr. Huber.

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50 Mr. Huber reminded the Board of their next regular scheduled meeting to be held July
51 27, 2021 at 6:00 p.m. and their final budget & public hearing meeting will be held on
52 August 24, 2021 at 6:00 p.m.

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54 Mr. Huber provided the Board with an update on their financials.

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56 **FOURTH ORDER OF BUSINESS**

Consideration of Amenity Staffing Proposals

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58 The Board reviewed the Amenity Staffing Proposals received. A lengthy discussion ensued,
59 and the Board agreed to table the Amenity Staffing Proposals to the July meeting and requested a
60 scope of service and RFP for RASI and authorized Mr. Darius to take the lead on this project.

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62 **FIFTH ORDER OF BUSINESS**

Update on Lantower Monument Sign

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64 The Board held a brief discussion regarding the Lantower Monument sign and agreed to
65 table this discussion to the July meeting.

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67 **SIXTH ORDER OF BUSINESS**

**Discussion of Cost Sharing & Drainage
Easement Agreements**

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70 The Board reviewed the Cost Share and Drainage Easement Agreements, after a brief
71 discussion the Board agreed to table these items to the July meeting.

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73 **SEVENTH ORDER OF BUSINESS**

**Consideration of the Minutes of the Board of
Supervisors Regular Meeting held on May 25,
2021**

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77 The Board received the consideration of the Minutes of the Board of Supervisors' Regular
78 Meeting held on April 25, 2021.
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On a motion from Mr. Tietz, seconded by Mr. Darius, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held on May 25, 2021, as amended, for the Asturia Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of the Operation and Maintenance Expenditures for April 2021

The Board received the Operation and Maintenance Expenditures for May 2021 in the amount of \$95,168.35.

On a motion from Mr. Jensen, seconded by Mr. Darius, the Board approved to ratify the invoices from the O&M Expenditures for May 2021 in the amount of \$95,168.35 for the Asturia Community Development District.

NINTH ORDER OF BUSINESS

Supervisors' Requests

During Supervisor Request Mr. Darius requested a process in which they are notified before the vendors are paid. The Board agreed to authorize Mr. Tietz to approve all troubled vendor invoices, specifically related to landscape services and hold payment if necessary.

On a motion from Mr. Jon Tietz, seconded by Mr. Darius, the Board authorizes Mr. Tietz to approve all troubled vendor invoices, specifically related to landscape services and hold payment if necessary for the Asturia Community Development District.

TENTH ORDER OF BUSINESS

Adjournment

Mr. Huber asked for a motion to adjourn the meeting.

On a motion from Mr. Jensen, seconded by Mr. Darius, the Board agreed to adjourn the meeting at 8:32 p.m. for Asturia Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman